

Winsley Cricket Club

Club Structure

Ownership of the Club

The club is owned by the paid-up members of the club. A resolution to dissolve the club can only be passed at an AGM or EGM through a unanimous vote of every member of the club. In the event of dissolution the assets of the club would be given or transferred to the Wiltshire Cricket Board for the benefit of cricket in Wiltshire.

Management Committee

The main responsibilities of the Management Committee will determine the strategic direction of the Club. It will take a broad overview of its activities including planning the maintenance and upkeep of all facilities- on and off the field, representing the views of the members, providing guidance and information on Club Health & Safety requirements, Child Welfare, Social and Community links, insurance, marketing and promotion. It shall exercise overall financial control of the Club's affairs. It will maintain an accurate database of all levels of membership and their status. Each of the following committees report to it.

1. Cricket Committee

The Cricket Committee is responsible for all playing aspects of the Club except the Youth Section. They cover coaching arrangements, the agreement and fulfilment of fixtures, selection policy, player & coach recruitment & development, match day arrangements (including teas and bar) and matters such as clothing and kit. They will have an input into the management of playing & practice facilities.

2. Youth Committee

The Youth Committee is responsible for all matters relating to club members and players that are Under 18. This includes the provision of fixtures, selection policy, agreement on number of teams in age groups and Child Welfare matters. They will be influential in producing & implementing a development plan for Youth cricket. Parents should be actively encouraged to become involved in the affairs of the Youth section.

3. Social & Fund-Raising Committee

The Social Committee will promote all social activities. They will :-

- produce an annual plan of activities to help maximise income to support the club's operation and specific development plans. This will include on-going fund-raising e.g. 100 Club as well as specific events e.g. Cricketers' Dinner, Quiz Nights and Beer Festival.
- have a nominated sponsorship development team to involve local businesses in supporting the club financially.
- partner with Dorothy House in Winsley to raise funds for both organisations e.g. President's Day.
- don't lose sight of the need for these to provide fun and enjoyment as well as funds for the all club members and friends!

4. Development Committee

The Development Committee's main task is to review and update the Club's Development Plan, thereby protecting the long term future of the Club. It will have a role in all major fund-raising including grant applications, sponsorship activities (except those covered by the Social Committee) and the 100 Club. It will promote a positive image of the Club in the media and with

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new and existing partners. It will encourage active involvement of the Club's membership in the running of the club by developing relevant programmes.

It will progress initiatives like Clubmark – obtaining accreditation in 2010 – and working towards obtaining Focus Club status.

5. Facilities Committee

The Facilities Committee will be responsible for the day-to-day upkeep of the ground, premises and equipment. They will ensure that the quality of playing facilities are maintained to a very high standard, produce plans for future

developments and implement these as agreed. Currently the quality of pitches is good, indeed the marks awarded by umpires in WEPL during the 2011 season were the highest across all 80 clubs in the league structure.

They will organise pre- and post-season working parties and other necessary works to maintain all the Club's facilities including equipment, fixtures & fittings.

Membership of Committees

Management Committee – Club Chairman, Hon Secretary, Hon Treasurer, Hon Fixture Secretary, Club Captain, Youth Section Manager, Child Welfare Officer and not more than 2 other members elected at the AGM.

Cricket Committee – Club Captain, Captains and Vice-Captains of all Senior Teams, Senior Coach, Youth Section Manager, Child Welfare Officer, Facilities Chairman. The Club Captain will be Chairman.

Social Committee – Chairman - appointed by Management Committee plus 4 other members appointed by the Committee Chairman.

Development Committee – Club Chairman, Hon Secretary, Youth Section Manager, 3 other members from general membership.

Facilities Committee – Chairman – appointed by Management Committee plus 3 others co-opted by Chairman.

Frequency of Meetings

Management Committee – 8 per year. To ensure the smooth running of this the Management Committee will set their programme for the year at the first meeting following the AGM.

Other Committees – 6 per year, reports for Management Committee to be distributed 10 days prior to Management Committee meetings.

Financial Controls

A Budget for the Club as a whole will be developed by the Hon Treasurer (plus anyone he needs to involve) and agreed at the first Management Committee meeting following the AGM. This will include an allocation of funds to each of the other Committees. It is their responsibility to manage their affairs within this budget. They will report on the latest position to each Management Committee meeting including any future commitments. Exceptional items of expenditure outside of agreed programmes must be put to the Management Committee for approval prior to any commitment of funds.